



## Building a Successful Archival Programme: A Practical Approach (Chandos Information Professional Series)

By Marisol Ramos, Alma Ortega

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### **Building a Successful Archival Programme: A Practical Approach (Chandos Information Professional Series)** By Marisol Ramos, Alma Ortega

This valuable resource provides information on best practices and solutions to successfully establish an archival programme; it uses a practical approach, without the use of technical or theoretical jargon. Additionally it serves as a companion text in a theoretical archival course. The book provides easy-to-follow advice on how to assess the information needs of any institution and the greater community for which the archives were created to serve. Guidelines for achievable goals are provided for starting an archives programme in an environment where a small budget or even a 'no budget' can threaten the future of the archives.

- First book that attempts to de-mystify archives
- Practical approaches without the use of technical jargon
- Easy to follow Plans of Action

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## **Editorial Review**

### Review

...a very practical book for individuals., Archives primer

### About the Author

*Marisol Ramos* has been involved with archives and libraries since 2000 as a librarian's assistant and archival processor at the University of California, Los Angeles. Currently, she is working as a research librarian at the Virginia Reid Moore Marine Research Library at the Cabrillo Marine Aquarium in San Pedro, California.

*Alma C. Ortega* has been involved in library and archival organizations enhancing information services since 1998. Since 2003, she has been an assistant professor/librarian at the University of San Diego in San Diego, California.

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