Computers Simplified

By Paul McFedries

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Here's the easiest guide ever to computers — a book that skips the long-winded explanations and *shows* you how things work. Full-color screen shots walk you through each step, and self-contained, two-page lessons make learning a snap. You'll learn to use different types of computers and software, create documents and use different programs, get online, start using e-mail, and manage your music and digital photos. A friendly character called Chip introduces each task, and sidebars offer real-world advice.

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Computers Simplified By Paul McFedries Bibliography

- Sales Rank: #1429837 in Books
- Published on: 2007-10-08
- Ingredients: Example Ingredients
- Original language: English
- Number of items: 1
- Dimensions: 10.02" h x .56" w x 8.55" l, 1.77 pounds
- Binding: Paperback
- 229 pages

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Editorial Review

From the Back Cover

Are you new to computers? Does new technology make you nervous? Relax! You're holding in your hands the easiest guide ever to computers — a book that skips the long-winded explanations and shows you how things work. All you have to do is open the book, follow Chip, your friendly guide — and discover just how easy it is to get up to speed.

- Learn how to use different types of computers and software
- Create documents and work with different programs
- Get online, start using email, and manage music and photos
- "Simplify It" sidebars offer real-world advice
- A friendly character called Chip introduces each task
- Full-color screen shots walk you through step by step
- Self-contained, two-page lessons make learning a snap

About the Author
Paul McFedries is the president of Logophilia Limited, a technical writing company. Paul has worked with many different types of computers since 1975 and has been a full-time technical writer since 1991. He has written over 50 books that have sold more than three million copies worldwide. These books include the Wiley titles *Teach Yourself VISUALLY Windows Vista, Windows Vista Top 100 Simplified Tips & Tricks,* and *The Unofficial Guide to Microsoft Office 2007*. Paul is also the proprietor of Word Spy (www.wordspy.com), a website that tracks new words and phrases as they enter the language.

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